**DATE: [29/06/2021]**

**REQUEST FOR QUOTATION: No. 0016/2021]**

**FOR THE SUPPLY OF [Oxygen concentrators]**

**QUOTATION TO BE RECEIVED BY: [07/07/2021] COB**

The **[The Community Organization for Development and Empowerment-INITIATE]** requests your price quotation for the following [**Oxygen concentrators**] specified in this Request for Quotation.

All quotes provided should meet the specification(s) listed, and include the following information for the criterion listed, which shall be used in evaluating the best bidder:

* Specification for Oxygen concentrators

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| **Oxygen Concentrator Technical Specifications** |
| **Option 1** |
| **5L Oxygen Concentrator** |
| **Specifications** |
| An oxygen concentrator is an electrically-operated device intended to provide supplemental low-flow oxygen therapy. The unit separates oxygen from the ambient air, delivering high quality purified oxygen to patients |
| Casing with vertical layout and handle, and 4 wheels. Adjustable flow meter |
| Power requirement: 220 to 240V-50Hz, 2.0 amps, 115V-60HZ 230V-60HZ |
| Power consumption: 285W, protected by a 2.5A circuit breaker switch (230V). |
| Oxygen delivery: O2 delivery rate: 5 liters per minute (LMP). |
| Maximum recommended flow: 5 LPM. |
| Outlet pressure: 9.7psig (68.6kPa). |
| Oxygen percentage: 1-5 LPM equivalent to 93% ±3% |
| Operating altitude: 0-1500m no degradation in performance. 1500-3000m: |
| 1-3 LPM 95% ±3% |
| 4 LPM 92% ±3% |
| 5 LPM 90% ±3% |
| Operating environment range: temperature 10 to 40°C with humidity range >35%. |
| OSD continuous monitoring of O2 concentration. |
| Audible alarm, activates when O2 drops to ±80%. |
| - Sound level: overall average ≤ 40 decibels |
| Operating system: time cycle and pressure swing. |
| Pressure relief valve: 44psig ±3psig (303kPa with ±21kPa). |
| Storage conditions: |
| Temperature 0 to 50°C |
| Relative humidity from 0 to 95%, including condensation |
| Three types of filters: |
| 1. Foam pre-filter for dust, rectangular (XANEOXYCAQFG) for large dust particles. |
| Located at the rear of the device. |
| 2. Bacterial and product filters (XANEOXYCAQFB): captures particles up to 0.5µ. |
| Located in front of the oxygen outlet. |
| 3. Felt filter for fine dust, round (XANEOXYCAQFD). |
| Unit presentation: |
| 1 oxygen concentrator,1 service set and 1 dust filter. |
| Supplied with user and maintenance manuals, multilingual: English |
| Labelling: manufacturer’s name, and CE mark and reference number of notifying body. |
| Packaging: Supplied in reinforced box. Handle with care, respecting the "top-bottom" markings. |
| Quality: Complies with Medical Device Directive of 93/42/EEC EN 60-601-1-2: Electromagnetic compatibility of electro-medical devices. ISO 8359: Oxygen concentrators for medical use. |
| Accessories |
| 1-The set is composed of : - 6 OXYGENE nasal cannula, dbl prong, adult, + conn.tube, (MCTDCANNOA2S) - 1 FILTER, gross particle, set of 6 - 1 HUMIDIFIER, 300 ml , multiple use - 1 OXYGEN TUBE, diam 5 x 8 mm, 15 m - 1 CONNECTOR, for O2 tube Ø 4-8 mm |
| 2-FILTER DUST, round The internal Felt/ fine particles filter requires changing every 6 months or 5000 hours of use |
| 3-FILTER GROSS PARTICLES, 6 pcs, 205663 Dust filter/ gross particles. Need to be washed with soap water after every 100 hours of use. |
| 4-Connector Filter |
| 5-HUMIDIFIER, 300ml, E 7100 Can be sterilized. |
| 6-NIPPLE NUT, for connecting O2 tube. |
| **OR**  **Option 2:** |
| **10 L Oxygen Concentrator** |
| **Oxygen concentration** |
| **• 2 - 9 l/min - 92% ±3%** |
| **• 10 l/min -90% ±3%** |
| **Outlet pressure : 20 psig (138 kPa)** |
| **Other Specification and accessories as in option 1** |
| **Standards** |
| 1. Should be FDA, CE, approved product |
| **2. Comprehensive warranty for 3 years .** |

Selection criteria are: Lowest price

## Other Requirements:

* Delivery To (including transportation costs): ( Initiate Office)
* Wire Banking Information: Cash
* Quantity: 10

## Quote Submission Deadline:

**Date:**  07/07/2021 **Time:** 4:30 PM

## Mode of Submission of Quote:

**Quote(s) shall be submitted by email to:**

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|  |
| Name: Zuheir Allawand |
| Address: [Al Hamra, Al Sadat street, Commercial Residential Building, 2nd floor, Beirut, Lebanon] |
| Email: Zuheir.allawand@initiate-lb.org |
| Phone: **03 681 610** |

## Special Conditions

### Validity of Quotes

Quotes submitted shall remain open for acceptance for a minimum of 10 days from the last date specified for receipt of quotes. The selected Bidder(s) shall supply the amounts of goods requested at the quoted prices for the delivery/performance period specified in this RFQ.

### Basis of Selection

Bidders should provide their lowest competitive quotes. All Bidders will be notified in writing should there be a significant change to the listed requirements. A [ Contract Type; PO or Contract] will be issued to the responsible Bidder that is judged to be most advantageous to the Community Organization for Development and Empowerment-INITIATE in terms of quality of service, delivery schedule and cost. The Community Organization for Development and Empowerment-INITIATE may accept any item or group of items of a bid. The Community Organization for Development and Empowerment-INITIATE reserves the right to make an award on any item for a quantity less than the quantity stated, at the unit prices quoted.

The Community Organization for Development and Empowerment-INITIATE may reject any quote that is determined to be nonresponsive. A responsive quote is one that complies with all terms and conditions of the RFQ. A quote must be complete, signed by an authorized signatory and delivered no later than the submission time and date indicated on the first page of this RFQ. the Community Organization for Development and Empowerment-INITIATE may reserve the right to waive any minor discrepancies in a quote.

This RFQ does not legally obligate the Community Organization for Development and Empowerment-INITIATE to award a contract. the Community Organization for Development and Empowerment-INITIATE reserves the right to fund/award any or none of the submitted quotes. No commitment is made, either expressed or implied, to compensate Bidders for costs incurred in the preparation and submission of their quotes.

## Response to Request for Quotes

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| --- | --- | --- |
| Date | Date | |
| To: | [ORGANIZATION NAME] | Procurement Office |
| From: | Company Name | |
| Subject: | Response to RFQ number: | XXXX |

The following quote is submitted in response to the RFQ from [ORGANIZATION NAME] for the following items. This quote takes into consideration any additional specifications listed on page one (1) of the RFQ.

## ITEM DESCRIPTION

* WRITTEN DESCRIPTION
* TABLE WITH DETAILED SPECIFICATIONS